

Code of Conduct for Directors of the University of Suffolk

All appointees to the Board of Directors are required to sign a letter of appointment to indicate their acceptance of the terms and obligations of Board membership.

These terms and obligations include:

- to observe the responsibilities and functions of the Board as set out in the Articles of Association and in the Board's agreed Terms of Reference;
- to conduct themselves in accordance with the 'seven principles of public life' as defined by the Nolan Committee, specifically:
 - selflessness
 - integrity
 - objectivity
 - accountability
 - openness
 - honesty
 - leadership
- to proactively declare any potential conflicts of interest arising from the business of the Board and to actively assist the University of Suffolk to maintain its Register of Directors' Interests;
- to observe confidentiality in relation to information they receive in their role as a Director, and not, save as required by law, disclose confidential information to third parties without prior clearance from the Board Secretary.

In the conduct of University business, Directors are expected to observe the guidance contained within the CUC Guide for Members of Higher Education Governing Bodies, and specifically, the relevant provisions of Part II: General Principles of Governance.

Directors are expected to conduct themselves within the University of Suffolk's approved policies and procedures, including (but not limited to) those which relate to:

- Equality and Diversity;
- Anti-fraud and anti-bribery;
- Health & Safety.

Upon appointment, Directors are required by law to confirm that they are not prohibited by law from being a director or disqualified from acting as a trustee by virtue of sections 178 and 179 of the Charities Act 2011 (or any statutory re-enactment or modification of those provisions). Any change in this position must be notified to the University immediately.